

Park Forest Cooperative III Area J Alter Dwelling Guide for Kitchens

Whether remodeling your kitchen yourself or having a professional do the job we require the following to be observed:

1. Submission and approval of the "Alter Dwelling Form" with attached drawing and material list before work begins.
2. Drawing requires stud location, stud spacing, location of all electrical switches, outlets, gas lines, heat vents and added lighting.
3. **NO electric boxes may be covered with drywall or hidden.**
4. All plumbing must be identified for water, waste, and vent piping.
5. All electric must be identified and in conduit, (BX and Greenfield is not allowed).
6. GFI required within 3 feet of any water source or breaker must be GFI dedicated.
7. All gas lines must have shut off that is **Accessible**.
8. Water shut offs under any sink must meet code requirements, with braid flex tubing.
9. All waste pipe must be PVC and minimum of 1 ¼" sized.
10. The provider of service must be approved by the Cooperative and village licensed (Unless member themselves are performing the work). Members must have proof of HO6 Condo insurance.
11. Any wall removed must have approval by Co-op.
12. **No existing J BOX** can be enclosed nor concealed, code violation.
13. Once preliminary project is approved each step must be inspected before proceeding to the next.

REQUIRED MATERAILS:

- Kitchen floor must be taken down to original, (Only one overlay allowed).
 - Material can be tile, wood, laminate or linoleum.
 - Back splash must be tile, painted plaster or water resistant wallpaper.
 - Lights must be controlled by a switch **and NO extension cords allowed.**
14. Dishwashers must be on floor and secured to counter top, 3-foot whip allowed here.
 15. Water shut for Dishwasher must be under sink and a quick turn style.
 16. **NO garbage disposals ALLOWED, see House and Grounds Manual.**
 17. **Fan/Light combo must be box hung from ceiling and switch controlled.**
 18. Counter tops, sinks, faucets and cabinets are members' choice (The Co-op will only repair Delta brand faucets).

All these rules are here to protect the member from extra cost and assure code compliance for years of enjoyment. Failure to comply can result in the project being stopped and all corrections being made before authorization to resume can be granted.

Maintenance will be happy to discuss and assure a smooth project by discussing with you and/or your contractor any questions.

Adopted as a guide, August 27, 2013.