

How do I... sell my unit?



Last Step

You will receive your final sales check after your Final Water Bill & Cost of Repairs(if any) come In

Schedule a Meeting with Area J Office to pick up Seller's Packet



Drop off Completed Letter of Intent To Sell & Signed Move-Out Policy



(Optional)
Drop off the Internet Listing Form & E-Mail Pictures to the office



Schedule Pre-move out Inspection



Receive PMO Letter detailing what Area J and/or you must do (if anything)
Sign & Return Copy



Find a Buyer
Fill Out Sales Agreement (Schedule with Office)
Buyer Brings \$1,000 Escrow Money*



Area J Sales Process

Final Move Out Inspection Will be Done the Morning of the Closing Date
(Unit must be empty by this date)
You Will Come to Office to Close



*If your buyer needs a loan through First Midwest there is an appraisal that must be done this can take up to Four weeks. Buyer will get recognition agreement to take to First Midwest after the sales agreement is signed.